4 First login to BOCNET (Corp.)

Before getting started, all BOCNET (Corp.) users shall have effective login passwords on hand.
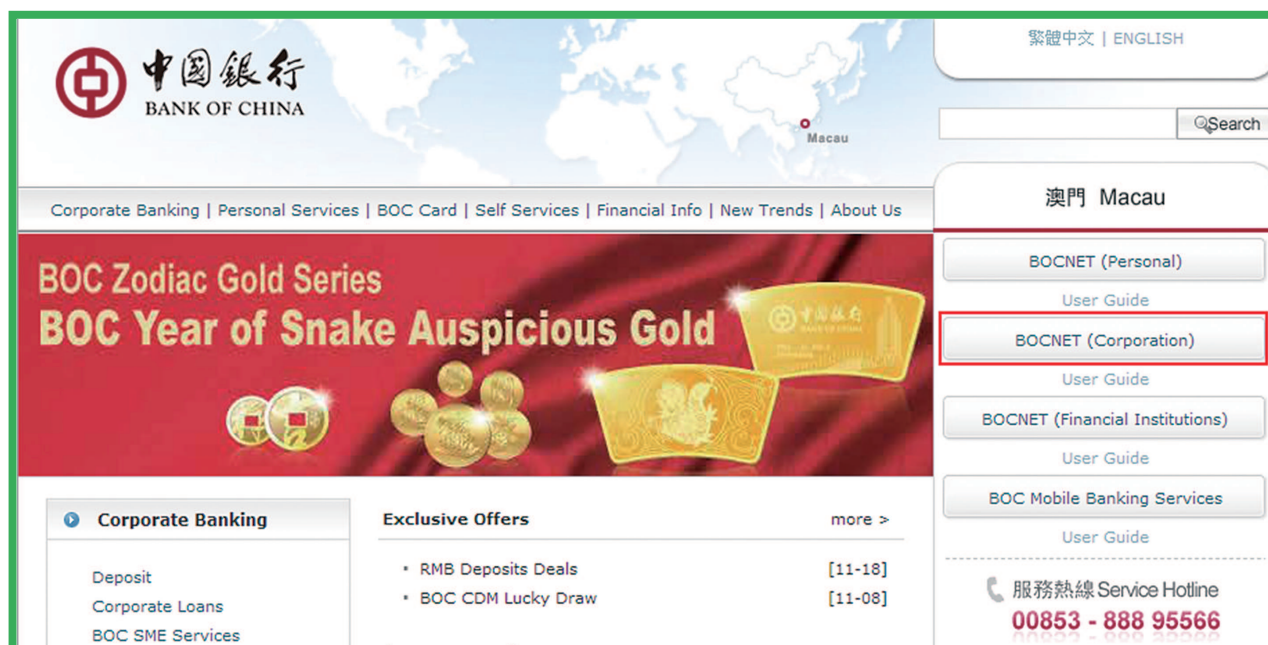
> *Warm Reminder :*
>
> ① *Once successfully applied for the BOCNET (Corp.) services, customers can choose to acquire the mailer containing BOCNET (Corp.) Login Password and Transaction Password (if available) at the counter or to acquire the abovementioned passwords by mailing registered letter to Primary User.*
>
> ② *The Login Password and Transaction Password (if available) of Delegated User and System Operator are issued by Primary User through the settings under BOCNET (Corp.) session.*

To activate the service for the first time, please follow the steps below:

Step1：Enter the official website

Please visit Bank of China (Macau branch) official website - www.bocmacau.com, click '**BOCNET (Corporation)**' tab.

> *Safety guide:*
>
> *To protect you against unauthorized access to your accounts online, please only login directly from your browse using the official website. Never attempt to access your BOCNET (Corp.) session via any hyperlink provided by the third party other than the Bank. Should you flag any suspicious transaction please contact the service manager or call our customer service hotline on (853) 888 95566.*

Step2：Enter Login Information

Enter the BOCNET (Corp.) Corporate Code, User ID, Login Password and Verification Code in appropriate fields, then click `Login` .(If customers have chosen the 3rd combination of authentication during BOCNET (Corp.) enrollment, the e-Certificate device shall be properly inserted to the computer and additional verification code is required after clicking on the `Login` button) .You will login BOCNET (Corp.) after system verification.

Content

Introduction

System Setup

Transaction Process

Cash Management

Other Points of Reference

4 First login to BOCNET (Corp.)

e-Certificate password window:

Safety guide:

① *For your funding safety, you will be required to modify the BOCNET (Corp.) password immediately after your first time login; meanwhile, system shall automatically provide a command prompt for password modification. In addition, users can modify their Login Password through the following instruction: System → Password Management → Modify Login Password / Modify Transaction Password.*

② *To prevent unauthorized access to BOCNET (Corp.), never disclose your BOCNET (Corp.) password to anyone (including the representative of the Bank and policeman). You should always logout your BOCNET (Corp.) session when you have finished or left the computer.*

③ *Please change BOCNET (Corp.) user passwords at least every 90 days.*